GOVERNMENT OF ANDHRA PRADESH
A B S T R A C T

MA&UD Department – C&DMA – Job Chart of Ward Sanitation and Environment Secretaries – Certain Amendment – Orders – Issued.

MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (UBS) DEPARTMENT

G.O.Rt.No.423 Dated:28.06.2023

Read the following:

1. G.O. Rt. No. 650 MA&UD (UBS) Department, dated 03-10-2019.
2. G.O. Rt. No. 25 MA&UD (UBS) Department, dated 13.01.2023.
3. From the Commissioner & Director of Municipal Administration, Mangalagiri, Lr. Roc. No. 22/58/2022/N-Sec, Dated 20.06.2023.

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ORDER:

The Commissioner & Director of Municipal Administration, Mangalagiri in the reference 3rd read above, among other issues has reported that the Ward Sanitation & Environmental Secretaries (WS&ESs) working in the ULBs, have requested to implement the Ward Sachivalayam timings from 10 AM to 5.30 PM on par with other Secretaries duly exempting them from attending Sanitary Maistry duties and informed that the same cannot be considered as the WS&ESs are responsible for maintenance of the sanitation, implementation of Hon'ble NGT directions, SWM Rules etc. in their respective jurisdiction. However, to reduce the burden of attending duties continuously by WS&ESs, he has requested the Government to issue necessary orders amending the existing job chart as follows in two shifts: -

A. From 5.00 AM to 10.00 AM (or) 6.00 AM to 11.00 AM as per the timings of the respective ULB for Outdoor work.

B. From 2.00 PM to 5.00 PM either for Outdoor (or) Indoor work as per the need and necessity

2. The Government after careful examination of the matter hereby issue the following amendment to the Job Chart of Ward Sanitation & Environment Secretaries under – "Responsibilities at Sl. No. 1", issued vide G.O. 1st read above and in continuation of the G.O. 2nd read above :

AMENDMENT

Existing Responsibility	Modified Responsibility
He / She shall attend to outdoor work daily for a minimum period of 3 hours to perform the responsibilities entrusted to him / her.	He / She shall attend the duties daily in two sessions as follows:- a. From 5.00 A.M to 10.00 A.M (or) 6.00 A.M to 11.00 A.M as per the timings of the respective ULB for Outdoor work. b. From 2.00 P.M to 5.00 P.M either for Outdoor (or) Indoor work as per the need and necessity.

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3. The Commissioner & Director of Municipal Administration, Mangalagiri shall take necessary action in the matter accordingly.

4. The Commissioner, GVWV & VSWS Department shall take necessary action for change of timings of the Ward Sanitation & Environment Secretaries as above in the relevant I.T. Applications, while capturing the Attendance of the employees.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Y. SRILAKSHMI
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Commissioner & Director of Municipal Administration, Mangalagiri.
The Commissioner, GVWV & VSWS Department, Vijayawada
All the Heads of Departments of MA&UD Department concerned through C&DMA
All the District Collectors in the State through the C&DMA.
All the RDMAs in the State through C&DMA, Mangalagiri.
All the Commissioners of Municipalities/Municipal Corporations in the State through C&DMA
Copy to:-
TheSpl.C.S., GVWV&VSWS department, A.P. Secretariat.
The OSD to Hon'ble M (MA&UD).
The Secy. to C.M., CMO, A.P. Secretariat.
The OSD to C.S. to Government.
The P.S. to Special Chief Secretary to Government, MA&UD Dept.
Sf/Sc

//FORWARDED BY ORDER//

SECTION OFFICER